

Stakeholder Register — Google Sheets Guide

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Map and manage all project stakeholders in one view

Instructions for the Praxiox Stakeholder Register in Google Sheets. Includes the main register plus a Power-Interest Grid dashboard to visualise engagement strategy.

What's included

- Complete register with 12 fields per stakeholder
- Power-Interest Grid dashboard (auto-counting)
- Engagement strategy tracking
- Sentiment monitoring column
- Communication frequency and channel planning
- Sample data from a client delivery project

How to use it

- 1 Make a copy of the Google Sheets template
- 2 List every stakeholder who can affect or be affected by your project
- 3 Assign Interest (H/M/L) and Influence (H/M/L)
- 4 Select the appropriate Quadrant from the dropdown
- 5 Define a tailored engagement strategy for each
- 6 Update Sentiment monthly — use it to spot problems early

Manage stakeholder communications directly in Praxiox — link stakeholders to risks, actions, and project updates.

visit praxiox.com to turn this template into a live Praxiox project.

